

NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

www.necanet.org

CONFIDENTIAL NOTICE OF MEMBER TERMINATION

Date _____
Member Firm _____
NECA Member Number _____
Accredited Representative _____
Chapter _____
Chapter Division _____
P.O. or Street Address _____
City _____ State _____ Zip _____
Effective Date _____

Six Easy Questions to Answer:

1. Is Firm continuing in the electrical contracting business? Yes _____ No _____
If you answer "Yes" to question 1, please answer questions 2 and 3 (you may skip question 4). If the answer to question 1 is "No", please skip questions 2 and 3 and proceed to question 4.
2. **If continuing** in the electrical contracting business, which of the reasons below best describes the reason for termination?
Owner sold business to or merged with NECA member
NECA Member Name _____
Owner sold business to or merged with non-NECA member
Dissatisfaction with NECA (please note specific reason for dissatisfaction) _____
Member switched from union to non-union
Chapter terminated for non-payment of dues and/or service charges
Other (please provide reason) _____
3. **If still continuing** in the electrical contracting business, do you believe the Firm will return to NECA membership in the future?
Yes _____ No _____ Maybe _____
4. **If not continuing** in the electrical contracting business, which of the reasons below best describes the reason for this termination?
Still in business, but ceased electrical contracting work
Dissolved business (due to death, disability, or bankruptcy)
Retirement
5. Who initiated the termination?
Firm _____ Chapter _____
6. What about the membership plaque?
Don't bother
I have/will have collected the membership plaque
Please send a letter to the former member asking them to return the plaque to my chapter

If you would like National to send a letter to the former member to remind them that (on their Membership Application) they agreed to return their NECA Plaque if they terminated their membership, check the last button (above). Generally, this is only important if the firm is continuing in business. If the firm is no longer in business, it probably doesn't hurt to let them keep the plaque - as a souvenir of their NECA membership. **Note:** If you request us to write a letter - and any of the pre-printed information regarding the membership - like the name of Accredited Rep, their address, etc., - has changed please note that below.

Any new information required for the plaque letter: _____

Termination Requested By: _____ (Chapter Manager)

When you're satisfied that the information on this form is correct, please print this form, sign it and mail to the national office:

**Vivian Brown
Membership
NECA
3 Bethesda Metro Center, Suite #1100
Bethesda, MD 20814**

ALSO PLEASE SEND A COPY TO YOUR REGIONAL OFFICE.

FOR NECA NATIONAL OFFICE USE ONLY
Code:
Approval:
Date:
Service Charges Paid Through:
\$: